



# British Council for Offices 2007

Reference:  
(for office use only)

## Application Form

A copy of this entry form can be downloaded from the BCO website at [www.bco.org.uk](http://www.bco.org.uk)

Please print clearly stating the project name as you wish it to be referred to throughout the competition (using upper and lower case as you would like it to appear).

**We wish to submit the under-mentioned project for consideration in the BCO Awards 2007 and accept the conditions of entry.**

### Category *(please tick one box)*

- Corporate Workplace (new build) above 20,000ft<sup>2</sup> (1,858m<sup>2</sup>)
- Commercial Workplace (new build) above 20,000ft<sup>2</sup> (1,858m<sup>2</sup>)
- Refurbished/Recycled Workplace above 20,000ft<sup>2</sup> (1,858m<sup>2</sup>)
- Fit-out of Workplace above 20,000ft<sup>2</sup> (1,858m<sup>2</sup>)
- Small Projects (a project in any of the above categories below 20,000ft<sup>2</sup> (1,858m<sup>2</sup>))
- Innovation (Entries for the above categories will be automatically considered for the innovation award. Alternatively you may enter a stand-alone project for this category only.)

### Region *(please tick one box)*

- Scotland
- The North of England, North Wales and Northern Ireland
- The Midlands and East Anglia
- London (within the M25)
- The South of England (outside the M25) and South Wales

### Project Details

Project Name \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Completion Date \_\_\_\_\_

Project Size (i.e. above or below 20,000ft<sup>2</sup> (1,858m<sup>2</sup>)) \_\_\_\_\_

### Applicant organisation details

Organisation \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Contact Name \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

PR Contact Name \_\_\_\_\_

Company \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

### Project Client Details

Organisation \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Contact Name \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Name of owner \_\_\_\_\_

Address of owner \_\_\_\_\_

Postcode \_\_\_\_\_

Contact Name \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

## Additional Information

Please complete the information below regarding the project team members. Most but not necessarily all will apply to your team.

**(Please note this information will be used throughout the competition as supplied here).**

Data Protection Notice: It is the applicant's responsibility to gain permission from team members to be contacted by the BCO. If this permission has not been obtained, only the company name and telephone number should be completed.

### Tenant/Occupier

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Mechanical/Electrical Engineer

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Project Manager

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Structural Engineer

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Quantity Surveyor

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Contractor

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Brief Consultant

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Investment/Property Company

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Architect

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Developer

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Interior Designer

Company \_\_\_\_\_ Contact \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Signed (*applicant*) \_\_\_\_\_

Date \_\_\_\_\_

Please send your full submission to: **Morag Allward, Reed Business Information, 10th Floor, Quadrant House, The Quadrant, Sutton, Surrey SM2 5AS** (Tel: **020 8652 8386**) accompanied by a cheque for **£352.50** (£300 + VAT @ 17.5%) made payable to 'British Council for Offices'.

Full submissions should be received by **5pm on Friday 2<sup>nd</sup> March 2007**.